

Pest Control Checklist

Action	Needed?	Priority	Notes
Trim plantings to provide 18 inches of clearance from building			
Remove potted plants from building interior			
Provide tight-sealing container for snack/lunch trash			
Write/review/revise food guidelines for repository			
Prohibit food in storage/research areas			
Store food in refrigerator or metal/glass containers			
Review/improve food clean-up practices (daily and post-event)			
Assign responsibility for pest management			
Design/implement pest monitoring program (e.g., sticky traps)			
Design/implement pest inspection schedule			
Reduce relative humidity in areas vulnerable to pests			
Clean storage areas (vacuum, relocate packing supplies)			
Review/revise extermination practices			
Have problems evaluated by a professional exterminator			
Other pest management measure			
Other			